

**CFFU BOARD OF DIRECTORS MEETING**  
**Monday November 5, 2018**  
**Final Minutes**

**Board Members present:** Laurie Banks, Jim Berdan, Dave Lentz, Craig McCulloch, Mary Ellen Mueller, Trevor Segelke, Phil Shipley, Jeff Stephens

**Board Members absent with excuse:** Sheila Cavanagh, Jeff Gordon, Keith Pfeifer, Carol Tevlin, Dave Tevlin

**Board Members absent without excuse:**

**General Membership present:** Nick Ciani, Louis Hein, Mike Wigginton

**Call to order and adopt agenda– 6:35 pm**

Quorum established.

Three general members were present to participate in an agenda item scheduled later in the meeting. Dave Lentz asked the members whether they would like the Board to change the agenda schedule in order to address the item immediately and allow them to leave earlier. The members chose to keep to the presented schedule.

Agenda adopted.

**1. Phil Shipley: Secretary**

The draft minutes from the Board of Director’s (BOD) October meeting was presented and a couple changes were discussed.

Motion (11052018a): Approve the minutes from the October BOD meeting as amended.

Motion carried.

**2. Jim Berdan: Treasurer and NCCFFI**

- Jim presented the treasurer report – the club is “still solvent”. No additional questions were asked by the Board members.
- The Northern California Council of Fly Fishers International (NCCFFI):
  - The Council is scheduling a President’s Luncheon in Pleasanton to invite fly fishing club presidents and to encourage increased involvement in FFI.
  - FFI has scheduled certified fly caster Willie George to the 2019 Fly Fishing Show in Pleasanton to provide fly casting demonstration and training on the Friday of the show.

**3. Dave Lentz: President**

- Dave presented a slate of names for 2019 Officers and Directors, with only three vacancies:

<b>Officers:</b>	<b>Directors</b>
President – Mary Ellen Mueller	<b>Programs – vacant</b>
<b>President Elect – vacant</b>	Membership – Sheila Cavanagh

<b>1<sup>st</sup> V.P. – vacant<sup>1</sup></b>	Conservation – Keith Pfeifer
2 <sup>nd</sup> V.P. – Craig McCulloch	Outings – Trevor Segelke
Past President – Dave Lentz	Tech Services – Jeff Stephens
Secretary – Jeff Gordon	Public Affairs – Paul Wisheropp
Treasurer – Jim Berdan	Community Services – Carol Tevlin

- The current BOD meeting schedule consists of quarterly “full” meetings on Monday evenings prior to the monthly general membership meeting and the rest of the months the BOD holds an abbreviated meeting prior to the general membership meeting.
  - The Programs Director will meet with a scheduled speaker each month for dinner prior to the general meeting in order to finalize details of the presentation. However, this schedule prohibits the Programs Director from attending the abbreviated BOD meeting(s). The current Director expressed a dislike for missing the meetings and decision making.
  - The CFFU By-laws stipulates the Board will consist of seven Officers and seven Directors, but the by-laws (see October 2018 BOD minutes for reference) do not stipulate which club positions can be deemed a Director position and subsequently serve on the Board.

Motion (11052018b): Adopt a “Director at Large” position to serve on the BOD to replace the Programs Director position on the BOD.

Yes – 4      No – 1      Abstain – 3

Motion tabled.

- New Outings policy (discussion item including general member attendees.)
  - Some CFFU outings require payment from participants to attend. When participants cancel at the last minute and want their money refunded, it causes difficulties and headaches for the fishmeister resulting a reluctance to take the role of fishmeister again.
  - Mike Wigginton drafted a policy for the club and members to understand responsibilities of participating in an outing that requires payment from a member:

“To get on the list for an outing that requires payment, the payment must be made prior to being added to the list. There will be no refunds. If a member has submitted payment and then must cancel, in order to obtain a refund, that member must find a replacement for the outing and collect the fee from that fill-in member.”

“The only way a refund would come from CFFU would be in the scenario the entire event is canceled and CFFU has not obligated the funds to another organization, facility, or service.”
  - CFFU’s policy concerning outings that involve booking guides is that the guides will be responsible for collecting fees.

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<sup>1</sup> After the meeting adjourned Nick Ciani volunteered to fill the 1<sup>st</sup> Vice President officer position.

- CFFU will need to inform all club members and especially any willing fishmeisters of the policy. Hopefully, this policy will relieve the onus on volunteer fishmeisters and the club will reap the benefits of more outings.

Action (11052018a): Trevor Segelke and Mike Wigginton will polish the wording for the CFFU outings with payment policy.

- Mike Wigginton reported the University of California, Davis has revised their fees for access to the Yuba River on their private property. The fee is now \$500 for a weekend with a maximum of 20 anglers per day.

#### **4. Laurie Banks: Past President**

- Annual Dinner:
  - We currently have about 100 tickets sold for the dinner and expect another 20 to be purchased.
    - The California Auto Museum has removed the “bleacher” seating so seating and moving about will be easier.
  - After a short discussion, the next annual dinner will occur in early 2020. Input from other clubs indicate better attendance after the winter holidays. Also, many vendors allocate gifts early in the calendar year.
- CFFU Website:
  - Planning the online club calendar – the January 2019 general membership meeting will be held January 8.
- The annual BOD turn-over/leadership meeting will not be held this year. For the positions with turn-over, the incumbent member will meet individually with their replacement to further explain the duties of that office.
  - Many BOD positions have update rights to the CFFU website. Who will make the security updates to disable the outgoing member and to enable the incoming member?

Action (11052018b): Laurie Banks will discuss website permissions with Lori Wisheropp to determine the best solution.

- CFFU Newsletter: Several club members receive a hard copy of the newsletter each month and others have inquired about receiving a hard copy. The BOD determined a yearly subscription cost of \$30 will cover the cost of reproducing and mailing a black and white copy of the newsletter. The option of subscribing to a physical copy of the newsletter will be printed in the next edition of the newsletter.

#### **5. Mary Ellen Mueller: First Vice President**

- Mary Ellen met with Brandie Herron to discuss the Fish in The Classroom program and determine whether the program has needs above current budget to be considered in the 2019 budget. Brandy provided a list of needs with a cost range between \$6,400 and \$6,800. Mary Ellen asked for a prioritized list for further discussion with the BOD.
- Veterans Outreach:

Mary Ellen has devised a 5-week course for the vets to engage in. Wednesday, November 8 will be week #3. The veteran's group sponsors have now provided an indoor setting for the classroom presentations that has improved matters. The last week of the program will actually be a fishing outing and a location is being sought.

Action (11052018c): Laurie Banks will contact High Hill and ask whether they are willing to provide fishing access for a reduced fee for the veterans.

**6. Craig McCulloch: Second Vice President**

- Craig will address his item during Old Business discussion.

**7. Jeff Gordon: Community Services (ill and unable to attend)**

**8. Keith Pfeifer: Conservation Policy (unable to attend)**

Keith did inform Dave Lentz the Conservation Policy committee has not accepted any new funding requests.

**9. Sheila Cavanagh: Membership Director**

- The next new member meeting will be held November 14.
- Our current membership count is 385. 73 of the members are women.
- No new members joined CFFU during October.

**10. Trevor Segelke: Programs Director**

- We have only 2-member presentations scheduled for the December general membership meeting.
- More speakers are requesting fees above the threshold of which the Programs Director can authorize without prior BOD approval.

Motion (11052018c): Allow the Programs Director to book speakers up to \$350 without obtaining BOD approval. Motion carried.

**11. Dave Tevlin: Outings Director (unable to attend)**

**12. Carol Tevlin: Public Relations (unable to attend)**

**13. Jeff Stephens: Technical Services**

- The Tech Thursday for November will be a presentation about fishing for steelhead in the American River by Jeff Putnam.
- The next Social to be held in December will be similar to last year's party/white elephant exchange.

#### 14. Old Business

- Craig McCulloch provided a list of potential questions and led discussion of how the club might benefit from another Survey Monkey questionnaire to poll club membership for input to use for improving and planning club activities.
  - BOD members discussed the desire to expand activities for beginners and how might we add questions to gain suggestions and ideas.
  - The next questionnaire will require a name in order to proceed with completing the questions.

Action (11052018d): Craig McCulloch will polish the potential survey questions presented and distribute a new list to the BOD for review and continued discussion.

#### 15. New Business

- Draft 2019 budget – presented by Jim Berdan  
The data presented by Jim included budget amounts from January 2018 through October 2018. Discussion included the following specifics:
  - Budget item **Fly Fishing 101** – the fly lines on the club rods/reels need replacing.  
Action (11052018e): Jeff Stephens will contact Jeff Putnam (RIO Ambassador) for a deal on replacement fly lines for the rods/reels used for CFFU classes.
  - Budget item **Insurance** – increase this item by \$200, raising total to \$2200
  - Budget item **Rent – PO Box** – increase this item by \$18, raising total to \$120
  - Budget item **Programs** – increase this item by \$150, raising total to \$4000
  - Potential new budget item: **Western Native Trout Initiative**<sup>2</sup>. Dave Lentz has learned that it is possible to designate donations limited to projects within California.

Meeting adjourned 8:35 p.m.

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<sup>2</sup> The Western Native Trout Initiative (WNTI) is a public-private Fish Habitat Partnership that works collaboratively across 12 western states to conserve (protect, restore, and recover) 21 native trout and char species.  
Westernnativetrout.org