

California Fly Fishers Unlimited
BOARD OF DIRECTORS' MEETING
Monday January 5, 2009
FINAL MINUTES

Attendance: Board Members: Bob Larne, Carl Lang, Bill Aubin, Gary Howard, Jim Berdan, Bill Felts, Rich Wilson, Bob Effa, Tim Landrus, Bill Ozawa, Craig McCulloch. General Members: Phoebe Larne, Jeff Howard, Dave Ford, Tim Au-Young

We currently have twelve Board Members which means seven are needed for a quorum. Eleven were present at this meeting, making the majority vote six. All voting shown below was unanimous unless noted otherwise.

- 1. Call to order and adopt agenda** (6:30 p.m.)
- 2. Secretary's minutes** (adopt)
 - Official minutes for the Dec 1, 2008 Board Meeting were not taken. Consequently, the Board adopted "minutes" based on meeting notes taken by Phoebe Larne.
- 3. Treasurer's Report** – Jim Berdan
 - a. Adoption of the 2009 proposed budget
 - The proposed 2009 budget presented to the Board at the Dec 1, 2008 meeting was presented for the new Board's consideration. The proposed budget was adopted without change. See Attachment 1
 - b. Audit of 2008 Financial Records due to the Board by 3/31/09
 - Bob Larne brought up the need to audit the books by 3/31. Bob will assemble a committee comprised of at least one board member and two members at large.
- 4. President's Report** – Bob Larne
 - a. 2009 Annual Dinner – Bob Larne
 - The dinner will be on Nov 7, 2009 at the Carmichael Elk's Club
 - b. Nominating Committee – Bob Larne
 - Bill Aubin has agreed to become the 2nd Vice President. Motion for Bill's nomination was adopted. The nomination will be presented for a vote at the Jan 6 general membership meeting.
 - c. Proposed "CFFU Introduction to Fly Fishing Clinic" – Bob Larne
 - Bob proposed a new program as part of CFFU's community outreach. This would be a day to introduce people to fly fishing and would be open to the general public. Location would be Camp Pollock. Date is Sunday 5/31. Rental cost is \$100. A nominal fee to offset the cost would be charged. Motion to proceed was adopted.
 - d. Annual CFFU Barbeque – Bob Larne
 - Tentative date 5/7. Location is Howard Ross' house.
 - e. Susan Sylstra Memorial Fund – Bob Larne
 - Bob proposed the purchase of a memorial granite bench to be placed somewhere along the American River. Cost would be about \$2500 to be funded from the Susan Sylstra Memorial Fund. Motion to proceed was adopted.
- 5. Past President's Report** – Gary Howard
 - 1 Big Brother-Big Sister Program
 - Gary proposed to initiate a youth program involving fly fishing fundamentals. Gary would lead the effort with no cost expected. Begin mid-March. Motion to proceed was adopted.
 - a. Conservation Policy –Bill Felts
 - Bill reported on the Delta Strategic Vision Plan that was just released, triggering two legislative bills: AB13 and SB12.

- b. Conservation Programs FITC – John Mott -- Not present
- c. SARA – Wayne Chubb -- Not present
- d. Proctor Award-Jim Kelley -- Not present
- e. NCCFFF Rep. – Dave Ford
 - Dave reported on several programs the Federation is undertaking that will involve and benefit member fly fishing clubs.
- f. New Member Committee - Valerie Dun -- Not present

5. President Elect's Report- Vacant

- a. Membership Report – Rich Wilson
 - 1. Clarification of membership status
 - Current membership is 230.
 - Rich proposed issuing a 30-yr badge for Rich Trimble. Motion approved.
 - A donor who made a donation to CFFU in excess of \$300 has requested a free membership. This would set a precedent and our donation policy currently does not address this. A motion was made to amend our donation policy to state that any donors who contribute \$300 or more during a calendar year is eligible for one year of free membership in CFFU upon their request. Motion adopted by Board 9 to 2. (Opposed were McCulloch, Effa)
 - The question again arose about the content of the CFFU roster and what should be printed for the general membership and the public. A motion was made to eliminate all information showing street and email addresses. The complete roster containing this information will remain available only to Board members. Motion approved by Board 6 to 5. (For: Lang, Berdan, Felts, Effa, Landrus, McCulloch; Against: B Larne, Howard, Ozawa, Aubin, Wilson)
- b. Sportsman Show - Rich Wilson
 - Mark Delong has donated a bamboo fly rod for the ISE raffle. Rich has filled out all slots for working in the CFFU booth.
- c. Sportsman Show Youth Fair – Gary Howard
 - Gary still has a few unfilled slots for fly tying with the kids.

6. 1st Vice-President's Report – Tim Landrus

- a. Public Affairs – Craig McCulloch
 - Craig has put an announcement of the Jan 6 general meeting in the newspaper.
- b. Library –Jim Kelley/Russ Heckley -- Not present
- c. Webmaster – Phoebe Larne
 - Nothing to report
- d. Historian/Photographer – Dick Angus -- Not present
- e. Newsletter Editor – Tim Landrus
 - Tim reports there will be a new and improved look to the newsletter in 2009.

7. 2nd Vice-President's Report – Bill Aubin

- a. Programs – Vacant (Jeff Howard temp)
 - Jeff has filled much of the program schedule for the year and reported that Randy Burt has agreed to take over this position.
- b. Outings – Bill Ozawa
 - Bill has filled most of the club's fishing outings for the year.
- c. Tech Services – Carl Lang
 - 1. REI \$70 fee for GPS class 1/15/09
 - The next Tech Services will be at REI for a class on GPS. The charge to the club will be \$70. No charge for members who attend. Tech Services is a funded program in the approved budget and has an adequate balance, so this expenditure did not require a vote.
- d. Coachman – Sam Yee -- Not present
- e. Fly Tiers Exchange - David Zook, Keith Winkle --- Not present
- f. Logo Sales– Glenn Yee --- Not present

g. Fly Tying Demo – Tim Au-Young/David Zook

- Tim has scheduled all classes for Beginning, Intermediate and Advanced fly tying. Cost to members is \$25 for each class, regardless of the number of lessons. These will be held February through April.

h. Refreshments – Keith Adachi --- Not present

i. Salmon Festival – Wayne Chubb --- Not present

9. Unfinished Business -- None

10. New Business

- a. Cal Trout Dues -- Dues are \$200 and were approved as part of the budget adopted under Item 3a above.

11. Adjourn -- 8:25 pm

Respectfully submitted,
Bob Effa, Secretary

California Fly Fishers Unlimited
BOARD OF DIRECTORS' MEETING
Monday February 2, 2009
FINAL MINUTES

Attendance: Board Members: Bob Larne, Carl Lang, Bill Aubin, Gary Howard, Jim Berdan, Bill Felts, Rich Wilson, Bob Effa, Tim Landrus, John Mott, Craig McCulloch. General Members: Phoebe Larne, Jeff Howard, Dave Ford.

We currently have twelve Board Members which means seven are needed for a quorum. Eleven were present at this meeting, making the majority vote six. All voting shown below was unanimous unless noted otherwise.

1. **Call to order and adopt agenda** -- 6:31 p.m.)
2. **Secretary's minutes** – adopted
3. **Treasurer's Report** – Jim Berdan
 - Jim reported that we have \$25,236 in the checking account. Bob Larne noted that the \$3000 Grant provided by NCCFFF for FITC is now a part of the Primary Checking – Other, and requested that a separate line item be created to show this grant money.
4. **President's Report** – Bob Larne
 - a. 2009 Annual Dinner – Bob Larne
 - Bob is going to set up a dinner committee
 - b. Audit Committee– Bob Larne
 - The audit committee is comprised of Craig McCulloch (Board Member), Jim Kelley, and Bill Gallup.
 - c. Proposed “CFFU Introduction to Fly Fishing Clinic” – Bob Larne
 - Date is 5/31, at Camp Pollock. Looking for volunteers.
 - d. Susan Sylstra Memorial Fund – Bob Larne
 - The idea of placing a granite bench along the American River Parkway is not looking promising due to many restrictions. Bob and Bill Felts will continue investigating.
 - e. Charity Bingo
 - Bob attended a charity bingo function and learned that an organization such as CFFU can make \$450-\$620 for a 4-hr evening of volunteer work. Bob is awaiting further information on availability of time slots and other pertinent information to present to the Board.
5. **Past President's Report** – Gary Howard
 - Gary is set to begin the Big Brothers / Big Sisters program on 3/18; will be 10 sessions.
 - a. Conservation Policy –Bill Felts
 - Bill is following four bills relating to our cause that are moving through the Legislature.
 - b. Conservation Programs FITC – John Mott
 - We have 61 classrooms awaiting delivery of steelhead eggs for the FITC program. Jim Kelley is updating our computerized database.
 - c. SARA – Wayne Chubb
 - No report
 - d. Proctor Award-Jim Kelley
 - No report
 - e. NCCFFF Rep. – Dave Ford
 - Discussed the “Healing Waters” program for disabled vets. Gary Howard noted that when he tried to get this going last year, he could not find any interested vets.
 - f. New Member Committee - Valerie Dun
 - Next meeting is 2/11.

6. President Elect's Report- Vacant

a. Membership Report – Rich Wilson

- We gained a net of 7 single and 4 family memberships in January, for a total of 239 members.

b. Sportsman Show - Rich Wilson

- Rich presented a motion to waive the \$10 initiation fee for all new members who join during the month of February, each year. Motion adopted 10-1.
- Rich requested approval to spend \$625 for a regular booth at ISE for 2010. No motion necessary because this already is part of a budgeted line item.
- Rich presented a motion to increase our fee for ISE next year by \$150 to secure a corner booth. Motion failed 1-10.

c. Sportsman Show Youth Fair – Gary Howard

- No report

7. 1st Vice-President's Report – Tim Landrus

a. Public Affairs – Craig McCulloch

- No report

b. Library –Jim Kelley/Russ Heckley

c. Webmaster – Phoebe Larne

- No report

d. Historian/Photographer – Dick Angus

e. Newsletter Editor – Tim Landrus

- Tim presented a motion to discontinue the practice of mailing newsletters to members who have WEB access, even if they are willing to pay \$1 per month. Motion adopted. Members without WEB access will continue to receive newsletters mailed free.

8. 2nd Vice-President's Report – Bill Aubin

a. Programs – Vacant (Jeff Howard temp)

- Program is filled for the first half of the year

b. Outings – Bill Ozawa

c. Tech Services – Carl Lang

- Next Tech Services will be Wed 2/18 with Bill Carnazzo discussing fishing local waters.

d. Coachman – Sam Yee

e. Fly Tiers Exchange – David Zook, Keith Winkle

f. Logo Sales– Glenn Yee

- Bill Aubin presented a motion on behalf of Glenn Yee to offer 10% off for logo sales purchases for the winner of a monthly drawing of those who wear their badge at the general meeting. Motion adopted.

g. Fly Tying Demo – Tim Au-Young/David Zook

h. Refreshments – Keith Adachi

i. Salmon Festival – Wayne Chubb

9. Unfinished Business – none

10. New Business – none

11. Adjourn -- 8:07 p.m.

Respectfully Submitted,
Bob Effa, Secretary

California Fly Fishers Unlimited
BOARD OF DIRECTORS' MEETING
Monday March 2, 2009
FINAL MINUTES

Attendance: Board Members: Bob Larne, Carl Lang, Bill Aubin, Jim Berdan, Bill Felts, Rich Wilson, Bob Effa, Tim Landrus, John Mott, Craig McCulloch. General Members: Phoebe Larne, Jeff Howard, Sam Yee, Chuck Bucaria

We currently have twelve Board Members which means seven are needed for a quorum. Ten were present at this meeting, making the majority vote six. All voting shown below was unanimous unless noted otherwise.

1. Call to order and adopt agenda - 6:28 p.m.

1a. Chuck Bucaria made a report on NCCFFF activities:

- The Amador fly fishing club and NCCFFF are looking for help with the Festival of Fly Fishing in Lodi in October.
- 90 Game Wardens have received notices of a possible layoff. Bill Felts will draft a letter to the Governor's office and the Sacramento Bee in support of retaining these positions.
- Smith River salmon snagging is prevalent. NCCFFF requests CFFU to join them in supporting Federal legislation addressing this.

2. Secretary's minutes - adopted

3. Treasurer's Report – Jim Berdan

- Motion to approve Jim Berdan and Bob Larne as signatories on CFFU Bank accounts. Adopted.

4. President's Report – Bob Larne

- a. 2009 Annual Dinner
 - this is on track; a committee will be formed soon.
- b. Audit Committee
 - Jerry Kilbert will replace Jim Kelley on this committee.
- c. "CFFU Introduction to Fly Fishing Clinic"
 - planning is underway, set for 5/31 approx. 10 to 4, anticipate \$10 charge per single or family, CFFU members free.
- d. Susan Sylstra Memorial Fund
 - no change here.
- e. Charity Bingo
 - can make \$40 per person per night, would need 10-12 people, Bob is looking at potential dates in March.
- f. List Serve protocol
 - there has been much confusion and discussion about the purpose of the list serve. Motion to clarify the current policy (see Motion A, attached). Adopted.
- g. Creek Week Saturday, April 25, 2009
 - Bill Felts will head up this effort again this year.

- h. Lodi Festival of Fly Fishing October 23 & 24
 - mark your calendars.
- i. Proposed change to Bittner Scholarship application
 - After a long 8-year stint, Bob Larne is turning this over to Bill Felts
 - Bob has worked with UC Davis to simplify the application process.
Motion to adopt the new process (see Motion B, attached). Adopted.
- j. Project Healing Waters
 - possibly have a new member interested in leading this.
- k. Membership Roster
 - Motion to establish rules for publishing our membership roster (see Motion C, attached). Adopted

5. Past President's Report – Gary Howard

- a. Conservation Policy –Bill Felts
 - Bill is closely watching several bills on the Delta.
- b. Conservation Programs – John Mott
 - 1. FITC
 - John submitted a report; this year there were 25 CFFU members, 51 classrooms and 32 schools involved
 - 2. Creek Week Saturday April 25 – see 4(g).
- c. SARA – Wayne Chubb – not present
- d. Proctor Award-Jim Kelley – not present
- e. NCCFFF Rep. – Dave Ford – not present
- f. New Member Committee - Valerie Dun – not present

6. President Elect's Report- Vacant

- a. Membership Report – Rich Wilson
 - Rich submitted a report; next new member's meeting is 5/13; current membership is 241, but 35 members have not paid their dues and the 3/1 due date in the Bylaws is past; Motion to waive the Bylaws this year and extend the due date to 3/15 (money received or post-marked). Adopted.
 - David Alexander dues: David did a lot of work on the FITC computer program and last year Vince Jacobs paid for a 1-year membership for David and proposed that the club also grant a free 1-year membership for him, but there are no minutes recording a vote on this. Motion that in view of this verbal commitment, we grant a free membership to David for 2010. Adopted 9 to 1.
- b. Youth Programs – Gary Howard -- not present

7. 1st Vice-President's Report – Tim Landrus

- a. Public Affairs – Craig McCulloch – nothing to report
- b. Library – Jim Kelley/Russ Heckley – not present
- c. Webmaster – Phoebe Larne – nothing to report
- d. Historian/Photographer – Dick Angus – not present
- e. Newsletter Editor – Tim Landrus
 - Tim had 10 fewer mail outs last month and the total number is decreasing.

8. 2nd Vice-President's Report – Bill Aubin

- a. Programs – Vacant (Jeff Howard temp)
 - Jeff reported on the program speakers for the next several months. Randy Burt is still planning on taking over this position.
- b. Outings – Bill Ozawa – not present
- c. Tech Services – Carl Lang
 - Carl reported on the program speakers for the next several months.
- d. Coachman – Sam Yee
 - Sam is looking for a list of past Coachman Program chairs without any luck so far.
- e. Fly Tiers Exchange - David Zook, Keith Winkle– not present
- f. Logo Sales– Glenn Yee
 - Bill Aubin reported for Glenn. We have an offer from Simms for 50-60% off their products if we purchase 24 items. Glenn is taking orders from club members and asks that if he cannot get 24 orders, but can get close, then is it ok to go ahead and buy items for Logo Sales to complete the order? The Board determined that Board action on this is unnecessary because Logo Sales has a budget already approved by the Board. Instead Glenn and Bill should consult when the 3/31 deadline nears and come up with a reasonable number for Logo Sales to cover, perhaps around 4 items or so.
- g. Fly Tying Demo – Tim Au-Young/David Zook – not present
- h. Refreshments – Keith Adachi – not present
- i. Salmon Festival – Wayne Chubb – not present

9. Unfinished Business -- none

10. New Business -- none

11. Adjourn -- 8:35

Respectfully submitted,
Bob Effa, Secretary

MOTION "A"

Motion



of

CALIFORNIA FLY FISHERS UNLIMITED
Sacramento's Oldest Fly Fishing Club...Since 1962 www.cffu.org
N.C.C.F.F.F. Affiliate

POLICY
of List Serve by CFFU Members

Policy #1 – 10/13/1999 Revised 2/26/2009

PLEASE NO JOKES

I know we have a great group of fun and fun loving guys and gals in the club and on this list. However, one of the primary reasons people leave lists like this, is being overwhelmed by jokes. If you want to personally e-mail members of the club with jokes, that's obviously fine. BUT NO JOKES SHOULD **SHALL** *(THE WORD "SHOULD" CAN BE OPEN TO INTERPRETATION. "SHALL" TAKES AWAY ANY CONFUSION)* NOT BE SENT USING THIS LISTSERV. ~~Members who do not adhere to this policy will be reminded once, and removed if the policy is not adhered to. In the long run, I think this will work to everyone's advantage.~~ *(ADDED TO THE END OF THE POLICY STATEMENT)*

POLICY #2 – 10/21/1999

ONLY "MEMBERS IN GOOD STANDING" MAY BE ON THE LISTSERV

Only "Members in good standing" may be on the listserv (one per individual membership **and** multiple family membership).

POLICY #3 – 10/29/1999

MULTIPLE E-MAIL ADDRESSES OKAY

Members in good standing may have up to two e-mail addresses on the listserv, if this is simply a convenience for themselves, for example getting e-mails at both work and home. Multiple e-mails are not allowed for individual memberships if the purpose is to share with others, see Policy #2.

POLICY #4 – 8/23/2000

LISTSERV NOT TO BE USED WHEN YOU WANT TO REACH JUST A FEW PEOPLE

In a case when you want to reach a handful of members, e-mail them directly. E-mail addresses may be found in the CFFU roster. If you don't have a roster, let the club Membership Director know. The Membership Director is listed in every issue of On The Fly and on the CFFU website Officers page.

POLICY #5 – 8/28/2000

LISTSERV TO BE USED ONLY FOR CFFU/FLY FISHING RELATED ISSUES

The listserv is to be used **only** for e-mails that relate to the Club **business** and Fly Fishing. “Okay topics” **include**: meeting reminders, fishing reports, **information on upcoming outings, information on club activities i.e. the ISE sport show, conservation issues, or** questions on any aspect of fly fishing – where to go, how to fish. We’ll allow a good deal of latitude, but the e-mail should **SHALL** relate to the club business and **or fly** fishing in some manner.

POLICY #6 – 01/01/2002

NO ATTACHMENTS TO E-MAILS (They will be automatically removed)

Unfortunately many members of CFFU do not use or regularly update virus protection software on their computers. As a result, I (Gregory Shaffer) as moderator, have set the listserv to strip all attachments from e-mails. The chance of both personal and/or business computers being infected, and files lost, is simply not acceptable. And yes, we have some viruses in the past before the attachment option was turned off. Note that you may send a web address (URL’s) in the text of the body of an e-mail, and you can cut and paste text into an e-mail. For other graphic items you may wish to ask people to e-mail you and you can send info, photos, etc. directly to those interested. Another option is to contact the Webmeister about putting the info on the CFFU web page. The Webmeister is listed in the front of every issue of On The Fly, or can be contacted here through the e-mail icon on the home page.

POLICY #7 – 2/26/2009

Those members that fail to adhere to these guidelines and with concurrence of the Board of Directors, will receive a warning from the listserve monitor regarding the specific policy issue. Any future violations will result in the member being removed from the listserv at the direction of the Board.

Adopted with changes by CFFU Board on 3/2/09

MOTION “B”

Bittner Scholarship Motion

Motion: That the Bittner Scholarship program be administered per the guidelines established by the UC Davis Center for Aquatic Biology and Aquaculture (CABA) per the CABA documents provided to CFFU . And that the 2009 Bob Bittner Memorial Scholarship application deadline be postponed to January 31, 2010 in accordance with those guidelines and be awarded at our March 2010 General meeting or as soon thereafter as can be arranged with the recipient.

Adopted by CFFU Board 3/2/09

MOTION “C”



CALIFORNIA FLY FISHERS UNLIMITED
Sacramento's Oldest Fly Fishing Club...Since 1962 www.cffu.org
N.C.C.F.F.F. Affiliate

THE BOARD OF DIRECTORS REGARDING MEMBER ROSTER

Motion to adopt the Membership Roster Policy below.

1. Membership rosters will be made available to all CFFU members in good standing
2. The roster will contain the members:
 - Name
 - Address
 - Telephone number(s) – Home / Work / Cell
 - E-Mail address
 - FAX
3. If the information shown on the roster is incorrect, it is the member's responsibility to contact the Membership Director in writing, notifying him/her of the incorrect information and providing the correct information.
4. Those members that do not want their contact information listed in the roster shall notify the Membership Director in writing of their desire and provide him/her with the specific information they want removed from the roster.

Adopted by CFFU Board 3/2/09

California Fly Fishers Unlimited
BOARD OF DIRECTORS' MEETING
Monday April 6, 2009
FINAL MINUTES

Attendance: Board Members: Bob Larne, Carl Lang, Bill Ozawa, Bill Aubin, Jim Berdan, Bill Felts, Rich Wilson, Bob Effa, Tim Landrus, Gary Howard, Craig McCulloch, Randy Burt. General Members: Dave Ford

We now have thirteen Board Members which means seven are needed for a quorum. Twelve were present at this meeting, making the majority vote seven. All voting shown below was unanimous unless noted otherwise.

1. **Call to order and adopt agenda** (6:30 p.m.)
2. **Secretary's minutes** (adopt)
3. **Treasurer's Report** – Jim Berdan
 - Jim passed out copies of his report and also sent it out prior to the meeting.
4. **President's Report** –Bob Larne
 - a. Audit Committee Report
 - the Committee has not yet completed its report
 - b. "CFFU Introduction to Fly Fishing Clinic" (CFFU Fly Fishing Faire) – Bob Larne
 - we are on track for Sunday 5/31. Volunteers needed.
 - c. Charity Bingo
 - the date for our participation in the charity bingo is set for 4/14. Bob has 12 volunteers. The club should make approx. \$500 for the evening.
 - d. Lodi Festival of Fly Fishing October 23 & 24
 - numerous fly fishing clubs are pitching in to make the festival happen. CFFU is in charge of lining up vendors.
 - e. Donation Policy change
 - Motion to amend our donation policy to reflect the Board's action at the 1/5/09 Board meeting regarding free membership for VIP donors (see Motion A attached). Adopted.
5. **Past President's Report** – Gary Howard
 - a. Conservation Policy –Bill Felts
 - Bill reported that NCCFFF has prepared a letter to the Secretary of Interior requesting changes to the Endangered Species Act to undo (roll back) the last minute changes made by the outgoing administration that weakened the act. NCCFFF has requested member clubs sign on in support of this request and Bill is signing a letter of support on behalf of CFFU.
 - Bill discussed three bills in the Ca. Legislature regarding the Delta Vision Plan and water transport that he is monitoring.
 - b. Conservation Programs – John Mott – not present
 1. FITC
 - see 5(e).
 2. Creek Week Saturday April 25
 - Bill Felts reported that CFFU again will be participating at Arcade Creek; meet at 8:00 a.m.
 - c. SARA – Wayne Chubb -- no report

d. Proctor Award-Jim Kelley – no report

e. NCCFFF Rep. – Dave Ford

1. NCCFFF FITC DVD grant use proposal

- Bob Larne presented the concept of putting the FITC video on the web. The problem is that it is too long (18 minutes) and needs to be broken into segments. The student who did the original effort has offered to create segments without charge. Bob suggests that we offer her \$250 for her work and raised the question whether the NCCFFF Grant for FITC can be used for this. Dave Ford believes that it can, but needs to confirm this with the NCCFFF Board. Randy Burt offered to take a look in the meantime to see if this is something he can do himself. Motion to authorize spending up to \$250 of the Grant money, subject to NCCFFF approval and the result of Randy's efforts. Adopted.

f. New Member Committee - Valerie Dun

- next new member meeting is 5/13.

6. President Elect's Report- Vacant

a. Membership Report – Rich Wilson

- in accordance with our Bylaws, Rich removed 23 members from the roster last month for being in arrears in their dues. Our current membership is 214.

b. Youth Programs – Gary Howard

- the Boy Scouts of America is celebrating its 100th anniversary on 10/24 and has asked CFFU to participate with fly fishing casting and tying similar to what we have done before. The problem is that the date conflicts with the Fly Fishing Festival in Lodi. No action was taken on this.
- the youth program that Gary started in March is not doing as well as hoped with only one youth showing up for tying and casting lessons. Hopefully, more will attend the next activity, an outing of fishing at "Big M", and Gary will need to have money to cover the cost. Funding options are to ask members to donate money to the cause or add money to the budget under the line item "Youth Program" which currently has \$0 budgeted. Motion to add \$200 to the line item "Youth Program" in the budget. Adopted.

7. 1st Vice-President's Report – Tim Landrus

a. Public Affairs – Craig McCulloch

- an announcement of tomorrow's general meeting has been sent to the Sacramento Bee and two other places for publication.

b. Library –Jim Kelley/Russ Heckley

- the library now has more DVDs than space and will need to make room, likely by selling or giving away VHS tapes

c. Webmaster – Phoebe Larne – no report

d. Historian/Photographer – Dick Angus – no report

e. Newsletter Editor – Tim Landrus – no report

8. 2nd Vice-President's Report – Bill Aubin

- Bill sent out a report via email prior to the meeting.

a. Programs – Randy Burt

- Randy, our new programs director, discussed the upcoming speakers and thanked Jeff Howard for setting them up.

b. Outings – Bill Ozawa

- Bill discussed and handed out a list of upcoming outings

- c. Tech Services – Carl Lang
 - Carl reported on the next Tech Services program
- d. Coachman – Sam Yee – no report
- e. Fly Tiers Exchange - David Zook, Keith Winkle – no report
- f. Logo Sales– Glenn Yee – no report
- g. Fly Tying Demo – Tim Au-Young – no report
- h. Refreshments – Keith Adachi – no report
- i. Salmon Festival – Wayne Chubb – no report

9. Unfinished Business -- none

10. New Business -- none

11. Adjourn – 7:30 p.m.

Respectfully Submitted,
Bob Effa, Secretary

Motion “A” Adopt the changes shown in red italics below

CFFU DONATION POLICY

VALUATION OF DONATIONS

Donations will be valued as follows and as shown in the accompanying table:

1. Outright donations of items or cash will be valued at retail or actual value and donor credit given for the full amount.
2. Two-for-one, 50% off and like donations will be valued at the actual cost of the discount, e.g., \$100 retail item submitted as 50% off will credit the donor with \$50.00 donation.
3. Items purchased by CFFU for use as raffle or auction items will be valued the same as item 2 above, e.g., CFFU purchases a \$1000 item (or multiple items totaling \$1000) and pays \$600.00 after a 40% discount from the store, credits the store with a \$400.00 donation.

RECOGNITION OF DONORS

1. VIP SPONSOR: For the purpose of recognition, anyone contributing donations totaling \$300 or more during a calendar year (Jan 1 thru Dec 31) shall be considered a VIP SPONSOR.
2. RECOGNITION PERIOD: Recognition of Donors will be honored from January 1 to December 31 of the year following the donation(s).
3. TICKET TO ANNUAL DINNER: For EACH cash donation of \$250.00 or more, the donor will be provided one free admission to the CFFU Annual Dinner.
4. RECOGNITION AT CFFU WEBSITE: VIP SPONSORS will receive THREE highlighted links on <http://cffu.org> direct to Sponsor website (or e-mail): (1) One at the top of the “LINKS” page in a category labeled as “VIP SPONSORS”. (2) One in the appropriate business category on the “LINKS” page. (3) And listing and link on the “ACTIVITY > Dinner” page.
5. RECOGNITION IN CFFU NEWSLETTER, ON THE FLY: VIP SPONSORS will be listed each month in the CFFU newsletter, On The Fly, which is published monthly on the CFFU website, <http://cffu.org>. The on-line version of On The Fly will include a link to the business website. A listing of ALL donors will be published one time in the CFFU Newsletter, On The Fly. The listing may be published incrementally over two or three months if necessary.
6. ***FREE MEMBERSHIP FOR ONE YEAR: VIP SPONSORS are eligible for one free year of membership in CFFU upon request. Membership shall be for the calendar year following the donation(s).***

THANK YOU LETTERS

Every donor who has contributed to CFFU during the year, and for whom an address is available, will receive a Thank You letter at the end of the year during which the donation is made. Thank you letters will be mailed no later than December 1st of each year.

TABLE OF CFFU DONATION POLICY EXAMPLES

Description of Donated Item and Contributor	Retail Value	Credit Toward CFFU Recognition	CFFU Annual Dinner Computer Database Entries	
			Donor listed in Database	<u>Value listed in Database *</u>
\$350 float tube; Joe's Fly Shop	\$350	\$350 credit to donor	Joe's Fly Shop	\$350
\$300 cash donation; Mr. Rich	\$300	\$300 credit to donor	Mr. Rich	\$300 **
\$50 gift certificate; Shirley's Floral Shop	\$50	\$50 credit to donor	Shirley's Floral Shop	\$50
\$400 guided trip 2-for-1 (50% off); Ted's Guide Service	\$400	\$200 credit to donor	Ted's Guide Service	\$200 ***
40% discount off club purchases; Joe's Fly Shop	\$1000 bought by club	\$400 credit to donor	CFFU 60% / Joe's Fly Shop 40%	\$1000 ****

* This is the "value" to the bidder after accounting for what the bidder still has to spend to secure the donation (such as a 50% off, or 2-for-1 donated item).

** If this money is used to purchase multiple items for the raffle or auction, each item purchased will be entered along with its retail value and the donor's name.

*** The full retail value is not entered into the computer database because the winning bidder still has to spend additional money to secure the item.

**** \$1000 rather than \$400 is entered into the computer database because the winning bidders receive the full value of the item(s) without having to spend any additional money.

Adopted by CFFU Board 4/6/09

California Fly Fishers Unlimited
BOARD OF DIRECTORS' MEETING
Monday May 4, 2009
FINAL MINUTES

Attendance: Board Members: Bob Larne, Carl Lang, Bill Ozawa, Bill Aubin, Bill Felts, Rich Wilson, Bob Effa, Tim Landrus, Gary Howard; John Mott arrived at 7:35. General Members: Dave Ford, Elaine Ozawa

We currently have thirteen Board Members which means seven are needed for a quorum. Nine were present at this meeting, making the majority vote five. All voting shown below was unanimous unless noted otherwise.

- 1. Call to order and adopt agenda** -- 6:30 p.m.
- 2. Secretary's minutes** -- adopted
- 3. Treasurer's Report** – Jim Berdan – not present
- 4. President's Report** –Bob Larne
 - a. Audit Committee Report - Craig McCulloch
 - Bob Larne reported that the audit is not complete yet.
 - b. CFFU Fly Fishing Faire
 - This is on track. Bob handed out flyers to pass out to businesses, etc. Craig McCulloch will put an ad in the newspaper.
 - c. Charity Bingo
 - This was a success on April 14 and Bob is trying for a date in May.
 - d. Lodi Festival of Fly Fishing October 23 & 24
 - A volunteer is needed to be in charge of contacting and arranging for vendors for the festival.
 - e. CFFU non-profit status vs. political advocacy
 - There was discussion about how much CFFU should get involved in political advocacy since we are a Non-Profit 501C(3) corporation and the IRS restricts the amount of advocacy we can get involved in. Also discussed was the need for a "policy" regarding the extent to which CFFU, as an entity, will get involved in various political and advocacy issues. That is, under what conditions should the President or a Board member sign a letter of advocacy on behalf of the club? Dave Ford reported that NCCFFF does not have a policy. Also, we are not aware of what other clubs do and whether they have written policies. Motion that Bob Larne, as President, contact other NCCFFF club presidents to see if they have policies on this matter. Adopted.
 - f. Need volunteer to head up Nominating Committee
 - A volunteer is needed to develop a slate of candidates for CFFU officers and directors for 2010 in accordance with the bylaws. The bylaws require five members on the nominating committee, of which two must come from the general membership and not the current Board. Bob Effa agreed to head up the committee and Tim Landrus agreed to serve as a second Board member.
 - g. Cal Trout Partnership
 - Cal Trout has a desire to partner with local fly clubs to work toward common goals such as conservation and restoration efforts. Bob shared a two-page objectives document prepared by Cal Trout. Bob will email a copy of the Cal Trout Partnership proposal to voting Board Members for their review and discussion at our June Board meeting.

5. Past President's Report – Gary Howard

- Gary reported on the 100th year anniversary of the Boy Scouts and their request to have CFFU participate in fly tying and related activities as we have done in the past. Gary expects to get enough volunteers to help out even though the date conflicts with the Lodi Festival of Fly Fishing.
- a. Conservation Policy –Bill Felts
 - Bill reported on a letter he had written to DFG in support of the Paiute Cutthroat Trout Restoration Project.
- 1. Creek Week report
 - CFFU had 20 people show up at Arcade Creek on April 25 for another very successful creek cleanup.
- b. Conservation Programs – John Mott
 - 1. FITC
 - Gary Howard reported for John Mott – we need new insulation for about 10 fish tanks.
- c. SARA – Wayne Chubb – no report
- d. Proctor Award-Jim Kelley – no report
- e. NCCFFF Rep. – Dave Ford
 - 1. NCCFFF FITC DVD grant use proposal
 - Dave announced that NCCFFF has approved use of \$250 of the FITC grant money for use in editing the FITC DVD. See April minutes for details.
 - 2. NCCFFF individual club dues
 - Dave reported that CFFU is an Affiliated Club rather than a Charter Club of NCCFFF, and is subject to paying NCCFFF annual member dues of \$100 plus \$2.00 per CFFU member who is not also a paying member of NCCFFF.
- f. New Member Committee - Valerie Dun – no report
 - Next meeting May 13.

6. President Elect's Report- Vacant

- a. Membership Report – Rich Wilson
 - We now have 223 members. Rich will set up our booth at the May 31st CFFU Fly Fishing Faire.
- b. Youth Programs – Gary Howard
 - See above regarding the Boy Scouts.

7. 1st Vice-President's Report – Tim Landrus

- a. Public Affairs – Craig McCulloch – no report
- b. Library –Jim Kelley/Russ Heckley – no report
- c. Webmaster – Phoebe Larne – no report
- d. Historian/Photographer – Dick Angus – no report
- e. Newsletter Editor – Tim Landrus
 - Tim is trying to keep the Newsletter to 10 pages and needs to have fewer flies submitted for printing from the Fly Tiers Exchange. He requests that only the best 8 flies be submitted.

8. 2nd Vice-President's Report – Bill Aubin

- a. Programs – Randy Burt – no report
- b. Outings – Bill Ozawa
 - Bill reported on the upcoming outings schedule.
- c. Tech Services – Carl Lang
 - Carl reported on the upcoming Tech Services schedule.
- d. Coachman – Sam Yee – no report

- e. Fly Tiers Exchange - David Zook, Keith Winkle – no report
- f. Logo Sales– Glenn Yee– no report
- g. Fly Tying Demo – Tim Au-Young – no report
- h. Refreshments – Keith Adachi – no report
- i. Salmon Festival – Wayne Chubb – no report

9. Unfinished Business

10. New Business

- Tim Landrus reported that he received a call from someone who wants to put an ad in our newsletter. Tim's suggestion is to send the person a copy of our donation policy and not publish an ad unless a donation is received. The Board agreed with Tim's decision.
- Bill Aubin announced that he can't be in charge of food and refreshments for the May 31st Fly Fishing Faire because of an unanticipated change in his work schedule.

11. Adjourn – 7:45 p.m.

Respectfully Submitted,
Bob Effa, Secretary

California Fly Fishers Unlimited
BOARD OF DIRECTORS' MEETING
Monday June 1, 2009
FINAL MINUTES

Attendance: Board Members: Bob Larne, Carl Lang, Bill Felts, Rich Wilson, Bob Effa, Tim Landrus, Gary Howard, Jim Berdan, Randy Burt, Craig McCulloch, John Mott. General Members: Larry Coulter, Phoebe Larne, Beth Ison.

We currently have thirteen Board Members which means seven are needed for a quorum. Eleven were present at this meeting, making the majority vote six. All voting shown below was unanimous unless noted otherwise.

1. Call to order and adopt agenda -- 6:30 p.m.

2. Secretary's minutes -- adopted

3. Treasurer's Report – Jim Berdan

a. IRS Letter to Seize CFFU Assets on 6/26

- There currently is an issue with IRS regarding our 2008 taxes. Jim and Bob Larne are working with our tax preparer, the IRS and a CPA to correct the problem.

4. President's Report –Bob Larne

a. Audit Committee Report- Craig McCulloch

- The audit is very near completion and Craig will distribute the final report to the Board prior to the July meeting.

b. CFFU Fly Fishing Faire recap

- Our May 31st Faire drew 41 CFFU members and 13 non-member families. Channel 3 TV provided live segments of coverage before the 10:00 a.m. opening. We took in \$160 at the registration table and \$172 in food sales. Costs were \$231 for food, \$100 for rental of Camp Pollock, and some printing expenses. Half the food was unsold but will be sold at the Tuesday general meeting. This will mean that the event will come out in the black financially. Overall, the Board felt that the event was a success and that lessons were learned for improvements should we decide to repeat this next year.

c. Charity Bingo status

- We received a check for \$480 for our volunteer effort on April 14. Motion that the club volunteer for the second Tuesday of each month. Adopted.

d. Lodi Festival of Fly Fishing October 23 & 24

- Our job as a club is to line up and organize vendors. Bob is looking for a volunteer to head up this effort.

e. CFFU non-profit status vs. political advocacy

- For background on this, see the May 4, 2009 minutes. Bob has contacted other fly fishing clubs and none has a written policy on this. Motion that in an effort to maintain CFFU's 501c(3) status, no letters of advocacy on behalf of CFFU shall be sent out without discussion and approval of the Board and that the club membership will be advised of the Board's action at the next general meeting. Adopted.

f. Cal Trout Partnership

- For background on this, see the May 4, 2009 minutes. Bob will respond that CFFU will work with Cal Trout towards our common goals of improved fisheries and conservation.

5. Past President's Report – Gary Howard

a. Conservation Policy –Bill Felts

- Bill talked about the American River Parkway Foundation's Adopt-a-Mile program. Volunteer organizations put in 80 hours per year picking up trash, pruning, etc. Bill will continue to explore the overall commitments and benefits and report at a later date.
- Bill is continuing to follow several Delta Improvement bills.
- The closure of many State Parks is being discussed as part of current state budget negotiations. Bill talked about sending a letter to the Governor's office showing support for keeping the parks open. The Board felt that this goes beyond our mission of protecting fisheries and conservation and the sport of fishing itself.
- The date for the American River Clean-Up is Sept 19.

b. Conservation Programs – John Mott

1. FITC video clips now on line

- John reported that Kim Reiner has reduced the FITC video into three segments. John, Bob Larne and Phoebe Larne will review the three video segments that are currently on You Tube to see if they can be reduced any further from 3.5 minutes each before placing on the website. The goal is to get the message across in the shortest time possible.
- Gary Howard is working on an improved cooling system for our FITC aquariums.

c. SARA – Wayne Chubb – no report

d. Proctor Award-Jim Kelley – no report

e. NCCFFF Rep. – Dave Ford – no report

f. New Member Committee - Valerie Dun – no report

6. President Elect's Report- Vacant

a. Membership Report – Rich Wilson

- We currently have 224 members.
- Next new-members meeting is 8/12.

b. Youth Programs – Gary Howard

- Gary recently completed the program with Big Brothers, Big Sisters. He is looking at other types of programs for the future including Boy Scouts.

7. 1st Vice-President's Report – Tim Landrus

a. Public Affairs – Craig McCulloch

- Craig reviewed what was done to advertise our Fly Fishing Faire..

b. Library –Jim Kelley/Russ Heckley – no report

c. Webmaster – Phoebe Larne – no report

d. Historian/Photographer – Dick Angus – no report

e. Newsletter Editor – Tim Landrus – no report

8. 2nd Vice-President's Report – Bill Aubin

a. Programs – Randy Burt

- Randy reviewed our upcoming programs. We are set through October.

b. Outings – Bill Ozawa – no report

c. Tech Services – Carl Lang

- Carl reported on upcoming programs.

d. Coachman – Sam Yee – no report

e. Fly Tiers Exchange - David Zook, Keith Winkle – no report

f. Logo Sales– Glenn Yee – no report

- g. Fly Tying Demo – Tim Au-Young – no report
- h. Refreshments – Keith Adachi – no report
- i. Salmon Festival – Wayne Chubb – no report

9. Unfinished Business

10. New Business

- Bob Effa asked on behalf of the Nominating Committee whether those at the meeting planned to continue their current duties in 2010. Bill Felts asked that we try to find a replacement for Conservation chair but indicated that he would continue if a replacement couldn't be found. All others present agreed to continue through 2010.

11. Adjourn – 7:55 p.m.

Bob Effa, Secretary

California Fly Fishers Unlimited
BOARD OF DIRECTORS' MEETING
Monday July 6, 2009
FINAL MINUTES

Attendance: Board Members: Bob Larne, Carl Lang, Bill Felts, Rich Wilson, Bob Effa, Tim Landrus, Gary Howard, Craig McCulloch, John Mott, Bill Ozawa, Bill Aubin. General Members: Dave Ford, Larry Coulter, Phoebe Larne, Beth Ison, Bill Gallup.

We currently have thirteen Board Members which means seven are needed for a quorum. Eleven were present at this meeting, making the majority vote six. All voting shown below was unanimous unless noted otherwise.

1. **Call to order and adopt agenda** --6:25 p.m.
 - September Board meeting will be August 31

2. **Secretary's minutes** – adopted
 - a. Nominating Committee Report- Bob Effa
 - We have a full nominating committee consisting of Bob Effa as Chair, Tim Landrus, Carl Lang, Diana Hale and Rich deBorba. Motion to officially appoint these five members as the nominating committee. Adopted.

3. **Treasurer's Report** – Jim Berdan (won't be there)
 - a. IRS Letter status
 - Jim Berdan is in contact with the IRS and expects to have the problem resolved shortly.

4. **President's Report** –Bob Larne
 - a. Audit Committee Report- Craig McCulloch
 - The committee consisted of Craig and Bill Gallup. Craig reported that the review of the 2008 books found no irregularities and that CFFU had a net income over expenses of approximately \$5000 in 2008. The committee made several recommendations for the future. See the full report attached to these minutes.
 - b. American River Book reprint-Dave Ford
 - The current edition of the book is in hard copy only and has had to be scanned with an Optical Card Reader. Next step is to edit it, add improvements and bring it up to date. We have a bid of \$10 per copy for printing. We will try to obtain a grant to cover the cost of printing about 500 copies.
 - c. Charity Bingo status
 - Bob Larne is still trying to reach the person in charge to make sure we have the second Tuesday of each month beginning in August.
 - d. Lodi Festival of Fly Fishing October 23 & 24
 - Bob Larne is still looking for volunteers from our club to help out
 - e. Use of list serve for political issues
 - There is an issue with members occasionally using the list serve to advocate for or against political issues. The list serve is not intended for this purpose. The Board decided that there is no need for a written policy and that common sense should be applied here.

5. **Past President's Report** – Gary Howard
 - a. Conservation Policy –Bill Felts

- Three bills regarding the delta are progressing through the legislature and Bill is tracking them.
 - The Great American River Clean-Up will be on September 19 from 9:00 to 12:00. Motion that the club sign up to participate in this. Adopted.
 - Bill discussed the American River Parkway Foundation's "Adopt the Parkway" program, and suggested that this is something the club might want to consider. He will gather more information for discussion at the next Board meeting.
- b. Conservation Programs – John Mott
- Meg Grow from the fish hatchery sent John a detailed report on the FITC program.
 - Gary Howard, John Durand and John Mott are working on improved cooling systems for the classroom aquariums.
1. FITC video clips now on line
- The FITC video is now on you-tube and our web site.
- c. SARA – Wayne Chubb – no report
- d. Proctor Award-Jim Kelley – no report
- e. NCCFFF Rep. – Dave Ford – no report
- f. New Member Committee - Valerie Dun – not present
- The next new member's meeting is August 12.

6. President Elect's Report- Vacant

- a. Membership Report – Rich Wilson
- We have 225 members currently.
 - Rich discussed an "auto calling" service that could be used to alert members of such things as a last minute change in the membership meeting. He will gather more information, including cost.
- b. Youth Programs – Gary Howard
- Motion to authorize Gary Howard to reserve the Camp Lassen Boy Scout Camp for the Boy Scout Merit Badge. Adopted. This will occur in September 2010. CFFU will need about 15 members to support this program. There will be no cost to the club. Gary Howard will chair this program on behalf of CFFU.

7. 1st Vice-President's Report – Tim Landrus

- a. Public Affairs – Craig McCulloch
- An announcement has been placed in the Sacramento Bee for tomorrow's general meeting.
- b. Library –Jim Kelley/Russ Heckley – no report
- c. Webmaster – Phoebe Larne
- See 5(b)(1) regarding the FITC video clips.
- d. Historian/Photographer – Dick Angus – no report
- e. Newsletter Editor – Tim Landrus
- Tim will be sending an email regarding some rules for photos that are sent in for the newsletter.

8. 2nd Vice-President's Report – Bill Aubin

- a. Programs – Randy Burt – no report
- b. Outings – Bill Ozawa
- Truckee and Lake Davis outings were a success.
 - Bill reviewed upcoming outings.
- c. Tech Services – Carl Lang

- July's program will be on Knots by Sam Yee. August will be entomology.
- d. Coachman – Sam Yee – no report
- e. Fly Tiers Exchange - David Zook, Keith Winkle – no report
- f. Logo Sales– Glenn Yee – no report
- g. Fly Tying Demo – Tim Au-Young – no report
- h. Refreshments – Keith Adachi – no report
- i. Salmon Festival – Wayne Chubb – no report

9. Unfinished Business

10. New Business

- John Mott asked about a swap meet this year and agreed to head one up at the September general meeting.

11. Adjourn – 8:00 p.m.

Bob Effa,

Secretary

ATTACHMENT



California Fly Fishers Unlimited (CFFU)
P.O. Box 162997
Sacramento, CA 95816

June 15, 2009

Subject: Audit Committee Report for 2008

Dear Board of Directors:

The attached report reflects the findings and recommendations of the Audit Committee's review of the financial records of California Fly Fishers Unlimited (CFFU) for the calendar year 2008. The purpose of the review was to verify that the financial records of CFFU are accurate and complete for 2008.

Committee members, Craig McCulloch and Bill Gallup met with CFFU Treasurer Bob Bettati, at Bob's home on May 16, 2009 for approximately 2 hours to conduct the review and verification process.

The 2008 financial records of CFFU were found to be complete and well documented by the Treasurer Bob Bettati. Findings and recommendations are included in the attached report.

Respectfully submitted,

Craig McCulloch
Committee Chair

Bill Gallup

CFFU AUDIT COMMITTEE REPORT
June 15, 2009

INCOME/EXPENSE STATEMENTS

FINDINGS:

- A review of the income and expense statements indicated that all areas of income and expenses are well documented by the Treasurer and entered into the QuickBooks files/software program.
- Income exceeded expenses by approximately \$5,074 for 2008.

RECOMMENDATIONS: CFFU should continue to use QuickBooks financial software to maintain club finances. CFFU officers have several backup copies of the books and at least one should be kept in a secured fire safe location. In 2007, the auditors recommended that CFFU Board of Directors (BD) balance the budget for 2008. The BD succeeded in that endeavor in that income exceeded expenses by over \$5,000.

BALANCE SHEET (BEGINNING/ENDING BALANCES)

FINDINGS:

- The balance sheet as of 12/31/2008 from QuickBooks was reconciled with Bank Statements, check register, etc.
- The cash balances for each month on QuickBooks did not match the checking account bank balance on a monthly basis. A review of the bank statements, check register as well as the deposit dates makes reconciliation a moving target based on the banks closing statements, outstanding checks and the dates of deposit.
- CFFU has a number of savings accounts including a regular saving account, the Bittner Scholarship Certificate of Deposit (CD), Proctor Award CD. None of those accounts/statements were available to verify balance.

RECOMMENDATIONS: Provide year-end statements for review by audit team for the savings accounts and CD's.

QUICKBOOKS CHECK REGISTER VS CHECK BOOK REGISTER

FINDINGS:

- No irregularities were noted for the year. The treasurer reconciled the checking account with the QuickBooks balance each month.
- The practice of giving the president of the club checks for his use has been discontinued as was recommended in the 2007 audit.

RECOMMENDATIONS: None.

RANDOM SAMPLES OF CHECKS / EXPENSES / DEPOSITS

FINDINGS:

- The following expenditures were reviewed:
- January 2008: Check #1974 in the amount of \$1,700 for Insurance
- January 2008: Check #1972 in the amount of \$600 as rent to BSA
- February 2008: Check #1965 in the amount of \$141.96 to BC Limited
- May 2008: Check #2015 in the amount of \$161.61 to purchase QuickBooks
- July 2008: Check #2024 in the amount of \$390 to Westminster Presbyterian Church
- October 2008: Check #2046 in the amount of \$985.19 to Fly Fishing Specialties
- December 2008: Bank Card annual fee and expenses for accepting credit cards. Total annual cost for the credit card fees is approximately \$900 (not including checking account fees). The majority of the credit card charges were large amount auction purchases by members during the annual fund raising dinner. It was estimated that approximately 30 – 50 transactions were by credit card over the year.

RECOMMENDATIONS:

- All of the transactions examined were found to be in order. The treasurer was able to produce the request for check form and the original invoice for each of the sampled transactions.
- The board should reexamine the cost of doing business through credit cards considering the annual fees and the per transaction cost. The treasurer reported the fees may be reduced by taking credit cards electronically (using bank modem) rather than hard copy as is currently done. Other methods of reducing these fees should be considered and discussed with the bank.

CASH COLLECTION WRITTEN PROCEDURES

FINDINGS:

- There are still no written cash collection procedures in place. The board was requested to produce written procedures in the audit report last year.
- There are numerous activities that require that cash be taken in by the treasurer. The treasurer does request that any funds that are given to him be accompanied by a written cash receipt from the member turning in the cash, but that does not always happen.

RECOMMENDATION: It is recommended that written procedures be established and approved by the BD. It is also recommended that all members be made aware that any cash to be turned into the treasurer should be accompanied by a written summary of the cash being turned in and also the source of the cash and the date collected.

REVIEW OF ACCOUNT SEPARATION

FINDINGS:

- There are separate CDs for both the Bittner Scholarship and the Proctor Award funds. Only the QuickBooks balances for Bittner and Proctor were available for review. The actual bank statements were not available for review. CFFU maintains the balance of funds in a general checking account and separate fund amounts are segregated into sub-accounts in the QuickBooks program.

RECOMMENDATIONS: The board could consider consolidating the multiple accounts into one CD to achieve maximum earnings that accrue to larger accounts and maintain an allocation summary to show separate account balances. Continue to identify the different account balances in the general checking account for tracking purposes. The board may consider moving surplus funds from the checking account into money market accounts to maximize earnings.

WRITTEN PROCEDURES FOR TREASURER FUNCTIONS AND THERE ARE NO WRITTEN PROCEDURES TO TRANSFER DUTIES TO NEW TREASURER**FINDINGS:**

- There are currently no written Treasurer procedures in place for current duties or for the transfer of Treasurer's responsibility.

RECOMMENDATION: It is recommended that the treasurer prepare detailed procedures be written to describe all current activities required of the treasurer as well as procedures to allow for the transition to the next treasurer.

WRITTEN PROCEDURES FOR PAYMENT OF CLUB EXPENSES TO MEMBERS**FINDINGS:**

- In 2008 the Board adopted a form and procedures for club members to get reimbursed for budgeted club expenses. The treasurer requests the members to complete the form and provide receipts, but this is not always done.

RECOMMENDATION: It is recommended that the form and procedures to reimburse members for club expenses be posted on the club web site.

California Fly Fishers Unlimited
BOARD OF DIRECTORS' MEETING
Monday August 3, 2009
FINAL MINUTES

Attendance: Board Members: Bob Larne, Carl Lang, Bill Felts, Bob Effa, Craig McCulloch, John Mott, Bill Ozawa, Jim Berdan, Randy Burt. General Members: Tim Au-Young, Larry Coulter, Phoebe Larne, Beth Ison.

We currently have thirteen Board Members which means seven are needed for a quorum. Nine were present at this meeting, making the majority vote five. All voting shown below was unanimous unless noted otherwise.

1. Call to order and adopt agenda -- 6:30 p.m.

(Start stuffing Donation Solicitation Letters for the Annual Dinner) – completed

2. Secretary's minutes (adopted)

a. Nominating Committee Report -- Bob Effa

- Bob reported good progress in filling Committee Chairs, but we still have three unfilled Board member positions for the 2010 slate: president-elect, 2nd vice president and conservation policy. The schedule according to the by-laws is as follows:
 - September Board meeting: committee to present the list of nominees to the Board for approval;
 - October general meeting: Board presents the list of nominees to general membership;
 - November annual meeting: memberships votes on nominees.

3. Treasurer's Report – Jim Berdan

a. IRS Letter status

- The problem with the 2007 tax form submittal has been resolved. We sent the missing tax schedule to the IRS and just received a letter that everything is now ok and there will be no penalty.

3. President's Report –Bob Larne

a. Audit report follow-up.

- Bob has asked Jim Berdan to review the recommendations of the audit committee (listed below) and report back to the Board with recommendations on how to implement them.
 1. Credit card fee analysis
 2. Cash collection procedures
 3. Consolidation of accounts
 4. Written procedures for Treasurer's duties
 5. Post written check reimbursement procedures on website

b. Lodi Festival of Fly Fishing October 23 & 24

- Progress is ongoing.

c. Charity Bingo status

- Beth Ison reported that we finally heard back from the person who schedules the bingo volunteers and that CFFU would not be able to get the 2nd Tuesday of each month. We will be kept in mind for future opportunities.

d. UC Davis Pete Moyle Presentation Aug 20

- CFFU received an invitation to a presentation on the "State of California Salmon" and Bob Larne will attend on behalf of the club. Others are invited and

encouraged to attend. Specifics: at UC Davis, August 20, 4:00 p.m., two hours long, refreshments, \$6 parking fee.

- e. Entomology class August 20 – Tim Au-Young
 - This will be our 10th year anniversary of having a BBQ as part of this class and Tim would like to do something special. Motion: to conduct a white elephant gift exchange at the August 20th Tech Services entomology class. Adopted. Also see 8(c) below.
- f. List serve-modify reply set up not to include all parties
 - Tim Au-Young commented that when you use “reply” when responding to CFFU emails, your response goes to everyone on the list serve. It is noted that we should all take care when we reply to an email to make sure it is going to only the parties intended.

4. Past President’s Report – Gary Howard

- a. Conservation Policy –Bill Felts
 1. AR Adopt the Parkway Program
 - American River mile 16 is available to adopt. Motion: that CFFU agrees to participate in the American River Parkway Foundation’s “Adopt the Parkway” and commit to clean up mile 16 on the south side of the river four times a year for a period of two years. Adopted. Bill will sign the contract and head this up for CFFU.
 2. Other
 - The Great American River Clean-up is Sept 19 from 9:00 until noon. We have been assigned the Rossmoor Bar area. There will be no parking fee.
- b. Conservation Programs – John Mott
 - John reported that Gary Howard is still working on improving the chillers for our FITC program. There are some unexplainable temperature swings that need to be corrected.
 - John would like to have a club swap meet at the October general meeting. The Board thought this would be a good idea, and John will head it up.
- c. SARA – Wayne Chubb – not present
- d. Proctor Award-Jim Kelley – not present
- e. NCCFFF Rep. – Dave Ford – not present
 - Bob Lane reported on the American River Book rewrite and printing. We are still working on obtaining a grant for the printing costs. See July 6 minutes, item 4(b).
- f. New Member Committee - Valerie Dun – not present

6. President Elect’s Report- Vacant

- a. Membership Report – Rich Wilson – not present
- b. Youth Programs – Gary Howard – not present

7. 1st Vice-President’s Report – Tim Landrus

- a. Public Affairs – Craig McCulloch
 - An announcement has been placed in the Sacramento Bee for tomorrow’s general meeting.
- b. Library –Jim Kelley/Russ Heckley – not present
- c. Webmaster – Phoebe Larne
 - Action plans / job descriptions have been placed on the Web in PDF format.
- d. Historian/Photographer – Dick Angus– not present
- e. Newsletter Editor – Tim Landrus – not present

8. 2nd Vice-President's Report – Bill Aubin – not present

- a. Programs – Randy Burt
 - Randy reported on upcoming programs.
- b. Outings – Bill Ozawa
 - Bill reported on upcoming programs.
 - Bob Larne asked for ideas for the president's outing. He would like to keep expenses down and have it at a location that is not so far away that an over night stay is required and so that more people can attend.
- c. Tech Services – Carl Lang
 - Carl reported on upcoming programs.
 - For the entomology class on August 20th, the presenter will be Ken Davis. Also see 4(e) above.
 - We now have a total of 360 blood donations in the name of CFFU.
- d. Coachman – Sam Yee– not present
- e. Fly Tiers Exchange - David Zook, Keith Winkle – not present
- f. Logo Sales– Glenn Yee– not present
- g. Fly Tying Demo – Tim Au-Young
 - Tim reported that he and John Daniels are looking at changing the format of these fly tying classes, especially the beginner's class.
- h. Refreshments – Keith Adachi – not present
- i. Salmon Festival – Wayne Chubb – not present

9. Unfinished Business

10. New Business

- a. Board approval for \$300.00 Annual Dinner startup expenses
 - Bob Larne commented that he needs to spend \$300 as an initial expense on the November annual dinner. No Board approval is needed since this item has a \$6500 approved budget.
- b. Handicap Parking
 - Bob Larne bought three signs for use at our general meetings. Until now, we did not provide for handicap parking but will do so beginning at tomorrow's general meeting.

11. Adjourn – 8:00

Bob Effa,
Secretary

California Fly Fishers Unlimited
BOARD OF DIRECTORS' MEETING
Monday August 31, 2009
FINAL MINUTES

Attendance: Board Members: Bob Larne, Carl Lang, Bill Aubin, Bob Effa, Gary Howard, Rich Wilson, Craig McCulloch, John Mott, Jim Berdan. General Members: Beth Ison, Phoebe Larne, Larry Coulter, Dave Ford.

We currently have thirteen Board Members which means seven are needed for a quorum. Nine were present at this meeting, making the majority vote five. All voting shown below was unanimous unless noted otherwise.

1. Call to order and adopt agenda -- 6:30 p.m.

2. Secretary's minutes – adopted

a. 2010 Nominations to Board for vote - Bob Effa

- Bob presented the list of nominees for the 2010 Officers and Directors for the Board's consideration and approval. All positions have been filled except for President-Elect. The Board did not make any changes or additions. Motion: to adopt the list of nominations for 2010 as proposed. Adopted. For the list of nominees, see the attachment to these minutes. The list also includes committee chairs of which most also are filled. This part of the list is for information only; the Board does not act on these positions.

3. Treasurer's Report – Jim Berdan

a. Audit report follow-up.

1. Credit card fee analysis
 2. Cash collection procedures
 3. Consolidation of accounts
 4. Written procedures for Treasurer's duties
 5. Post written check reimbursement procedures on website
- Jim is making good progress on the five recommendations of the Audit Committee listed above. He is pursuing options for reducing our credit card fees and will prepare operating procedures for items (2), (4) and (5). He was successful at changing the Proctor CD to allow it to be visible in our Wells Fargo account. Jim will prepare a written report on all items after he completes his efforts.

4. President's Report –Bob Larne

a. AB 1052 – President's email requesting vote- only 4 replies

- Bob is seeking to implement a procedure that will allow immediate action by the Board on matters of urgency that cannot wait until the next Board meeting. Motion: that the President can act on behalf of CFFU on urgent matters after obtaining the concurrence of a majority of the Board Officers. Adopted. There are seven Officer positions including that of President; one of the seven positions currently is vacant. This will be prepared as a written policy and put on the CFFU web site with other club policies.

b. UC Davis request for \$1000 donation from CFFU

- Bob received a letter from UC Davis asking for a donation of \$1000 in support of the California Cold-water Fish Endowment to fund a faculty chair. This would be an ongoing donation. Given the club's limited funds and our current ongoing commitment to the Bittner Scholarship Fund, the Board believes that we cannot assume another financial commitment. Motion: to direct the president to send a

California Fly Fishers Unlimited
BOARD OF DIRECTORS' MEETING
Monday October 5, 2009
FINAL MINUTES

Attendance: Board Members: Bob Larne, Bill Aubin, Bob Effa, Gary Howard, Rich Wilson, Craig McCulloch, John Mott, Randy Burt. General Members: Beth Ison, Phoebe Larne, Joe Pulisi, Dave Ford, Jim Ford.

We currently have thirteen Board Members which means seven are needed for a quorum. Eight were present at this meeting, making the majority vote five. All voting shown below was unanimous unless noted otherwise.

1. Call to order and adopt agenda -- 6:30 p.m.

2. Secretary's minutes -- adopted

3. Treasurer's Report – Jim Berdan

a. Audit report follow-up:

1. Credit card fee analysis
2. Cash collection procedures
3. Consolidation of accounts
4. Written procedures for Treasurer's duties
5. Post written check reimbursement procedures on website
 - Jim was not present; however he sent a series of financial reports to the Board members in advance of the meeting.

4. President's Report –Bob Larne

- a. Lodi Festival of Fly Fishing October 23 & 24
 - Bob stated that this is on track.
- b. Charity Bingo status-Beth Ison
 - Beth put in a call today to find out status; no response yet.
- c. Annual Dinner Status Report-Phoebe Larne
 - Phoebe said that we are now using Pay-Pal to process credit card transactions and this is saving us bank fees.

5. Past President's Report – Gary Howard

- a. Conservation Policy –Bill Felts – not present
- b. Conservation Programs – John Mott
 - A swap meet will be from 5:00 to 7:00 tomorrow before the general meeting. John is spearheading this.
 - FITC: DFG held a 4-Hr training session for teachers on 9/19. That training focused on salmon. The next is scheduled for 1/23/10 on steelhead. Since the 9/19 training, 6 new teachers are in the process of signing up for the program. DFG trains and enrolls teachers and CFFU and other clubs sponsor them by providing fish tanks and chillers, and delivering eggs. With the 6 new teachers, CFFU will be sponsoring a total of 71. We have a \$3000 grant from NCCFFF to help fund this program.
 - On 10/18, Trout Unlimited is sponsoring a work party along the Truckee River and Dave invited our club to participate.
- c. SARA – Wayne Chubb – not present
- d. Proctor Award-Jim Kelley – not present
- e. NCCFFF Rep. – Dave Ford
- f. New Member Committee - Valerie Dun – not present

6. President Elect's Report- Vacant

a. Membership Report – Rich Wilson

- We have 231 members now
- Rich made a correction to his report last month that 44% of our members currently do not pay annual dues because they have purchased a life-time membership or have reached the 20-year membership status after which membership is free. The correct number is 22.9%
- ISE will be held 1/21-09 – 1/24/09 at Cal Expo. Volunteer sign-up sheets will be available at the November general meeting. Mark DeLong has volunteered to make and donate a bamboo fly rod again this year.

b. Youth Programs – Gary Howard

- Gary and Rich Wilson are making a trip to the Boy Scout Camp Lassen to check it out in preparation for our participation in the Boy Scouts' event in 2010.

7. 1st Vice-President's Report – Tim Landrus

a. Public Affairs – Craig McCulloch

- Craig put a notice in the Sacramento Bee for both our swap meet and general meeting tomorrow night.

b. Library – Jim Kelley/Russ Heckley – not present

c. Webmaster – Phoebe Larne – nothing to report

d. Historian/Photographer – Dick Angus – not present

e. Newsletter Editor – Tim Landrus – not present

8. 2nd Vice-President's Report – Bill Aubin

a. Programs – Randy Burt

- Randy went over the programs remaining in 2009.

b. Outings – Bill Ozawa

- Joe Puglisi reported for Bill on the upcoming outings remaining in 2009.

c. Tech Services – Carl Lang – not present

d. Coachman – Sam Yee – not present

e. Fly Tiers Exchange - David Zook, Keith Winkle – not present

f. Logo Sales– Glenn Yee– not present

g. Fly Tying Demo – Tim Au-Young – not present

h. Refreshments – Keith Adachi – not present

i. Salmon Festival – Wayne Chubb – not present

- John Mott reported that there will be a Salmon Festival on 10/9, but only for schools and not the general public.

9. Unfinished Business -- none

10. New Business

a. List Serve Policy review

- Bob Larne asked for discussion regarding Bill Ozawa's question whether or not a particular email Bill received, taking a position on the Bay Delta issue, was appropriate for forwarding to members on the list-serve. The subject letter was forwarded to all Board members prior to the meeting for their review. The general consensus of the Board was that it was a political issue and probably not appropriate for the list serve. Bob Larne and Bob Effa will review our current list serve policy on this and it will be discussed in more detail at a future meeting.

b. President's Outing

- The purpose of the President's outing is to acknowledge and show appreciation to those members who have volunteered during the year for at least two functions or events sponsored by CFFU. In the past, this has usually involved a fishing trip to private waters in which the club paid the fees for fishing. Such trips also usually meant a very long day or the necessity of finding and paying for one's own lodging. On October 2, Bob Larne sent out a notice that he was not scheduling a president's outing for this year because he could not find a suitable place that met his criteria including:
 - 1-2 hour drive from Sacramento;
 - a pay to fish venue that was somewhat special, such as a few trophy trout, and different from our routine monthly club outings;
 - free to members who qualified;
 - did not require the expense of overnight lodging.

These all have been discussed at previous Board meetings. Bob is looking for alternatives to show the club's appreciation and brought this up as new business.

- Member Jim Ford attended the meeting and expressed his strong feeling that the Board must follow through and do some kind of event to show our appreciation to the volunteers.
- There was considerable discussion among the Board members about various alternatives, ultimately resulting in a proposed alternative. Motion: to hold a President's Outing at a nearby casino or restaurant within the next two months with the club covering the cost of a dinner buffet for qualifying members.
Adopted.

11. Adjourn – 8:50 p.m.

Bob Effa, Secretary

California Fly Fishers Unlimited
BOARD OF DIRECTORS' MEETING
Monday, November 2, 2009
MINUTES

Attendance: Board Members: Bob Larne, Bob Effa, Rich Wilson, Craig McCulloch, Randy Burt, Carl Lang, Bill Ozawa, Jim Berdan, Bill Felts, Tim Landrus. General Members: Beth Ison, Phoebe Larne, Larry Coulter, Elaine Ozawa, Mike Metty.

Currently we have thirteen Board Members which means seven are needed for a quorum. Ten were present at this meeting, making the majority vote six. All voting shown below was unanimous unless noted otherwise.

1. Call to order and adopt agenda -- 6:25 p.m.

2. Secretary's minutes -- adopted

3. Treasurer's Report – Jim Berdan

a. Audit report follow-up.

1. Credit card fee analysis
2. Cash collection procedures
3. Consolidation of accounts
4. Written procedures for Treasurer's duties
5. Post written check reimbursement procedures on website
 - Jim reported progress to date. 1) Pay-Pal is cheaper than any credit card option; therefore, we will process credit card transactions through Pay-Pal. 2) We have two people now counting money. 3) This has been done. 4) Jim is working on written procedures. 5) Procedure is on website. Jim will prepare a written report on these five actions when all have been completed.

4. President's Report –Bob Larne

a. Lodi Festival of Fly Fishing October 23 & 24 - Bob Larne

- CFFU received one of four awards given annually by NCCFFF to 32 competing northern Ca. fly fishing clubs. Our award was for our Education Program.

b. Charity Bingo status - Beth Ison

- Nothing new to report.

c. Annual Dinner Status Report - Phoebe Larne

- The dinner is Nov 7 at the Carmichael Elks Club. Doors open at 4:45 pm with dinner at 6:00 pm.

d. Volunteer Appreciation Dinner Nov 16 status – Bob Larne

- This will be held Nov 16 at Thunder valley Casino 6:30 to 8:30 pm. All members who volunteered for at least two events during the past 12 months are eligible. The club will pay for the dinner.

5. Past President's Report – Gary Howard – not present

a. Conservation Policy –Bill Felts

- Bill reported on the four Bay-Delta bills currently in the legislature.

b. Conservation Programs – John Mott – not present

1. Adopt the Parkway Start Date-Bill Felts
 - CFFU has Mile 16, South (post-mile 16 to 17, south side of river, just past Haggin Park). We need to clean up four times a year. Bill will set a tentative date, subject to weather.
2. FITC aquarium equipment purchase
 - Bob Larne reported that purchase of new equipment will just about use up the remainder of our \$3000 grant from NCCFFF.
- c. SARA – Wayne Chubb – not present
- d. Proctor Award-Jim Kelley – not present
- e. NCCFFF Rep. – Dave Ford – not present
- f. New Member Committee - Valerie Dun – not present
 - Next meeting is Nov 11.

6. President Elect's Report- Vacant

- a. Membership Report – Rich Wilson
 - We have 233 members at this time.
 - Signups for the ISE booth are already nearly full.
 - Mark DeLong is donating a bamboo rod for the ISE raffle.
 - Rich wants to update the photo board; no vote necessary since there is an approved budget item for membership.
- b. Youth Programs – Gary Howard – not present
 1. Scout March 10/23 report
 - Tim Landrus reported that the celebration of the 100th anniversary of the Boy Scouts of America was quite successful. CFFU provided casting and fly tying lessons.

7. 1st Vice-President's Report – Tim Landrus

- a. Public Affairs – Craig McCulloch
 - Craig put a nice notice in the Sacramento Bee about our general meeting Nov 3.
- b. Library – Jim Kelley/Russ Heckley – not present
- c. Webmaster – Phoebe Larne – no report
- d. Historian/Photographer – Dick Angus – not present
- e. Newsletter Editor – Tim Landrus
 - Tim will put out a notice that those who have internet access but still want the newsletter mailed to them will need to pay \$12 again next year.

8. 2nd Vice-President's Report – Bill Aubin – not present

- a. Programs – Randy Burt – no report
- b. Outings – Bill Ozawa
 - Bill gave a status report on the remaining outings for the year.
- c. Tech Services – Carl Lang
 - Carl reported on the upcoming Tech Services program.
- d. Coachman – Sam Yee – not present
- e. Fly Tiers Exchange - David Zook, Keith Winkle – not present
- f. Logo Sales– Glenn Yee – not present
- g. Fly Tying Demo – Tim Au-Young – not present
- h. Refreshments – Keith Adachi – not present
- i. Salmon Festival – Wayne Chubb – not present

9. Unfinished Business

a. Use of list serve for Delta Conservation issues

- See the minutes for the October 5th meeting for background on this. After further discussion, the consensus was that this is not a topic for the list serve. Instead, Mike Metty, our new Conservation Policy Director for next year, will establish a separate email list of interested members and will forward information on conservation related matters like this to those on the list. No motion or vote was necessary.

10. New Business -- none

11. Adjourn – 8:05 pm

California Fly Fishers Unlimited
BOARD OF DIRECTORS' MEETING
Monday, November 30, 2009
MINUTES

Attendance: Board Members: Bob Larne, Bob Effa, Rich Wilson, Craig McCulloch, Randy Burt, Carl Lang, Bill Ozawa, Jim Berdan, Bill Felts, Tim Landrus, John Mott. General Members: Phoebe Larne, Elaine Ozawa.

Currently we have thirteen Board Members which means seven are needed for a quorum. Eleven were present at this meeting, making the majority vote six. All voting shown below was unanimous unless noted otherwise.

- 1. Call to order and adopt agenda -- 6:30 p.m.**
- 2. Secretary's minutes -- adopted**
- 3. Treasurer's Report -- Jim Berdan**

- Jim sent out a treasurer's report to all board members a few days ago.
- Jim reported that he has moved \$500 from checking into savings to avoid a monthly fee by Wells Fargo.
- a. Annual Dinner recap
 - Tentative figures are that we netted approximately \$8800 on the annual dinner.
- b. Audit report follow-up
 1. Annual Dinner recap -- see above
 2. Cash collection procedures
 - Jim is implementing an envelope system for cash collections such those resulting from logo sales and refreshments at the general meeting.
 3. Written procedures for Treasurer's duties

4. President's Report -- Bob Larne

- a. Motion to schedule 2010 Annual Dinner Nov 6, 2010, Carmichael Elks
 - Motion: to schedule the 2010 Annual Dinner at the Carmichael Elks Club for 11/6/10 and to authorize a \$200 advance deposit. Adopted.
- b. Charity Bingo status-Beth Ison -- not present
- c. Officers/Directors/Chairs Dinner Dec 15, Tues, El Espanol
 - Bob has scheduled the end-of-year officers/leadership dinner for 12/15. This is an opportunity for incoming and outgoing board members to get together and pass on information.
- d. Volunteer Appreciation Dinner Nov 16 report
 - Fifteen attended the dinner at Thunder Valley Casino.
- e. Nominations Committee-we need a President Elect
 - The position of president-elect remains vacant.
 - Gary Howard, our past president, has notified Bob Larne that he no longer will be attending Board meetings.
- f. 2010 Budget Committee
 - There will not be a budget committee appointed to prepare a 2010 budget. Instead, our treasurer will prepare a proposed budget based on 2009 and recent past years. The new Board will adopt the 2010 budget in January.

5. Past President's Report -- Gary Howard

- a. Conservation Policy --Bill Felts
 - Adopt the Parkway: the first clean-up day for CFFU on mile 16 south side is set for 12/5 at 9:30, weather permitting.
- b. Bittner Scholarship -- Bill Felts
 - Motion: to approve a \$2000 expenditure for the Bittner Scholarship. Adopted. The funds come from the Bittner Scholarship savings account, including \$1500 from the Bittner CD and a special donation of \$500 from Joe and Barbara Bania. Together with the \$500 donated by Beth Bittner, the total amount for the 2010 scholarship will be \$2500.

- c. Conservation Programs – John Mott
 - 1. FITC update
 - Salmon eggs were delivered to schools on 11/13. Nineteen schools and 25 classrooms participated. John submitted a report on the program.
 - There will be a training class on 1/24/10 for steelhead egg delivery.
- d. SARA – Wayne Chubb – not present
- e. Proctor Award-Jim Kelley – not present
- f. NCCFFF Rep. – Dave Ford – not present
 - Bob Larne reported for Dave Ford:
 - Book of Ideas: NCCFFF has put together this book for member clubs. It contains over 30 ideas on membership, youth, outings, meetings attendance, and outreach. It is to be posted on their website at nccfff.org, under Club Support. Updates will occur as new ideas are offered.
 - Speakers List: NCCFFF is working on updating this list of possible speakers for club meetings.
 - Updates should be posted by 1/1/10.
- g. New Member Committee - Valerie Dun – not present

6. President Elect's Report- Vacant

- a. Membership Report – Rich Wilson
 - We have 234 members currently.
 - ISE Booth plans are moving along. Sign-ups currently are full. Parking at Cal Expo has gone up to \$10.
- b. Youth Programs – Gary Howard – not present

7. 1st Vice-President's Report – Tim Landrus

- a. Public Affairs – Craig McCulloch
 - A notice for the general meeting tomorrow night has been placed in the Sacramento Bee.
- b. Library –Jim Kelley/Russ Heckley – not present
- c. Webmaster – Phoebe Larne – no report
- d. Historian/Photographer – Dick Angus – not present
- e. Newsletter Editor – Tim Landrus
 - Tim has sent out an email reminder that club members who have an email address will not receive the newsletter via U.S. mail unless they pay \$12 for the year.

8. 2nd Vice-President's Report – Bill Aubin

- a. Programs – Randy Burt
 - The program for tomorrow night will be members' presentations.
- b. Outings – Bill Ozawa
 - Bill reported on upcoming outings for the remainder of 2009.
- c. Tech Services – Carl Lang
 - Carl reported on upcoming tech services meetings for the remainder of 2009.
- d. Coachman – Sam Yee – not present
- e. Fly Tiers Exchange - David Zook, Keith Winkle– not present
 - Michael Biggs will replace Keith Winkle for 2010.
- f. Logo Sales– Glenn Yee – not present
- g. Fly Tying Demo – Tim Au-Young – not present
- h. Refreshments – Keith Adachi – not present
- i. Salmon Festival – Wayne Chubb – not present

9. Unfinished Business

10. New Business

- The Board acknowledged and thanked fellow Board members Bill Felts and Bill Ozawa for a job well done as members of the Board. Bill and Bill will not be returning to the Board in 2010.

11. Adjourn – 8:00 p.m.

Bob Effa, Secretary